

ENVIRONMENTAL POLICY

RESPONSIBILITY

The directors of Motor On Services Ltd recognise a responsibility to the environment beyond legal & regulatory terms.

We are committed to reducing our environmental impact & continually improving our environmental performance as and integral part of our business & operating methods.

The directors are responsible for ensuring that this policy is implemented, however have a responsibility & duty of care to ensure that the policy is adhered to by maintaining safe working practices both on & off site.

These include maintaining a tidy working environment that is safe for all employees and visitors to site.

POLICY AIMS

To comply with all relevant regulations

To continually improve & monitor environmental performance

To continually improve & reduce environmental impacts

To increase employee awareness

PAPER

The company has reduced paper usage by adapting to the use of electronic storage facilities inc. archive storage.

Energy & Water

The company has made the transition from fluorescent lighting throughout the buildings inc. workshops & offices to non reflective LED lighting which is energy efficient, durable & have low carbon emissions

Office Supplies

We have reduced the use of office supplies by reducing the amount of printing required, this has been achieved by using email for the transmission of drawings, quotes etc to clients. We have also reduced the amount of printers within the the busines & therefore reducing the waste produced from the use of printing cartridges which have no recyclable facility

Maintenance & Cleaning

The company maintains a routine cleaning process throughout the workshops & offices, which also includes routine disinfecting of all public areas inc. door handles, stairways, desks & common areas due to the potential risk of Covid19

Monitoring & Improvement

The company will:

Comply with all relevant regulatory requirements

Continually improve & monitor environmental performance

Continually improve & reduce environmental impacts

Policy Date 22.4.21

Review Date for Policy 22.4.22

Signed *LM Butler*

Position Director

